

# Privacy Policy for Warsaw SEP Conference: Regulatory and Enforcement Developments for SEPs

Effective Date: January 22, 2025

## 1. Introduction

This Privacy Policy outlines how Faculty of Law and Administration of the Adam Mickiewicz University in Poznań, in collaboration with the Institute of Law Studies of the Polish Academy of Sciences (collectively referred to as "we," "us," or "our"), collect, use, and protect personal data in compliance with the General Data Protection Regulation (GDPR) and applicable Polish law. By using our website, you agree to the terms outlined in this policy.

For general information on how Adam Mickiewicz University handles personal data, please refer to the University's general privacy policy: <https://prawo.amu.edu.pl/en/privacy-policy/>.

For general information on how the Polish Academy of Sciences handles personal data, please refer to their privacy policy: <https://pan.pl/polityka-prywatnosci/>.

## 2. Data Controllers

The data controllers for this Conference are:

### 1. Adam Mickiewicz University in Poznań

Wieniawskiego 1, 61-712 Poznań

TAX ID: 7770006350

REGON: 000001293

[uamprawo@amu.edu.pl](mailto:uamprawo@amu.edu.pl)

### 2. Polish Academy of Sciences

Defilad 1 (Pałac Kultury i Nauki), 00-901 Warsaw

TAX ID: 5251575083

REGON: 000325713

[iod@pan.pl](mailto:iod@pan.pl)

These institutions jointly determine the purposes and means of data processing related to the Conference.

## 3. Data We Collect

## Personal Data You Provide:

- Registration information: name, email address, organization, and other details provided via the Microsoft Forms link.
- Inquiries: information you provide when contacting us through email or other communication channels.

## Automatically Collected Data:

- IP address, browser type, device information, and usage data collected via cookies.

## 4. Purpose of Data Collection

We collect and process your data for the following purposes:

- To manage and coordinate your participation in the Conference.
- To communicate updates, Conference materials, and logistical information.
- To enhance your experience and ensure the website functions properly.
- To comply with legal obligations.
- To record and document the Conference through photography and video recordings.

## 5. Legal Basis for Processing

- **Consent:** for registration and participation in the Conference.
- **Legitimate Interests:** for communication, website functionality, and Conference organization.
- **Legal Obligations:** to comply with applicable laws and reporting requirements.

## 6. Data Sharing

Your personal data will be shared between:

- 1. Faculty of Law and Administration of the Adam Mickiewicz University**
- 2. Institute of Law Studies of the Polish Academy of Sciences**

These institutions will have access to your registration data for the purposes outlined above.

Your data will not be sold, rented, or shared with other third parties except:

- with service providers such as Microsoft (for registration forms) to facilitate the Conference services.
- when required by law or to protect our legal rights.

## 7. Data Retention

Your personal data will be retained:

- For as long as necessary to fulfill the purposes outlined above.
- In compliance with legal retention periods applicable to each collaborating organization.

## 8. Your Rights

You have the right to:

- access, rectify, or erase your data.
- restrict or object to data processing.
- withdraw consent at any time (this will not affect the lawfulness of processing prior to withdrawal).
- file a complaint with the Polish Data Protection Authority (UODO).

To exercise your rights, contact any of the institutions listed in Section 2.

## 9. Cookies Policy

### What Are Cookies?

Cookies are small text files stored on your device when you visit our website. They help us improve your browsing experience.

### Types of Cookies We Use:

1. **Essential Cookies:** Necessary for the website to function.

### Managing Cookies:

You can manage or delete cookies through your browser settings. Note that disabling cookies may impact the functionality of our website.

## 10. Third-Party Links

Our website contains links to external websites, including Microsoft Forms. We are not responsible for the privacy practices of these websites. We encourage you to review their privacy policies.

## **11. Data Security**

We implement technical and organizational measures to protect your data against unauthorized access, loss, or misuse.

## **12. Recording and Photography**

Please note that the Conference, held at the headquarters of the Institute of Law Studies of the Polish Academy of Sciences, will be recorded, and photographs will be taken. These recordings and images may be used for documentation, promotional purposes, and on our website or social media channels. By attending the Conference, you consent to this recording and photography.

If you do not wish to appear in recordings or photographs, please contact us in advance at [conference-sep@amu.edu.pl](mailto:conference-sep@amu.edu.pl).

## **13. Changes to This Policy**

We reserve the right to update this policy as needed. Changes will be posted on this page with a revised effective date.

## **14. Contact Us**

If you have any questions about this Privacy Policy, please contact us at [uamprawo@amu.edu.pl](mailto:uamprawo@amu.edu.pl) (Adam Mickiewicz University in Poznań) or [iod@pan.pl](mailto:iod@pan.pl) (Polish Academy of Sciences).